

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

HUMAN SERVICES COMMITTEE

Patrick Evans, Chair

Carole Andrews, Vice Chair

Steve Fewell, Pat Moynihan Jr., Pat La Violette,

Pat Wetzel, Jesse Brunette

SPECIAL HUMAN SERVICES COMMITTEE

Wednesday, December 21, 2011

6:45 p.m.

Rm. 207, City Hall

100 N. Jefferson Street

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.

Report from Human Services Chair, Patrick Evans

Veterans' Services:

1. Budget Adjustment (11-152): Increase in expenses with offsetting increase in revenue.

Human Services Dept.:

2. Income Maintenance Consortium Resolution.

Aging and Disability Resource Center:

3. Revenue and Expense Report for September, 2011

Other:

4. Audit of Bills.
5. Such Other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97agenda/humsvc/.doc


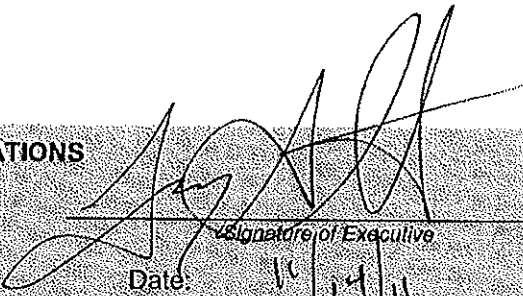
BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.084.001.4901	Donations	\$3,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.084.001.5370	Support Services	\$3,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Narrative Justification:

Increase in donation revenue due to monetary donations made by veterans groups to be used to assist needy veterans in 2011. Corresponding increase in support services.

AUTHORIZATIONS	
 Signature of Department Head	 Signature of Executive
Department: <u>Brown County Veterans</u> Date: <u>11/14/11</u>	Date: <u>11/14/11</u>

December 21, 2011

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

INCOME MAINTENANCE CONSORTIUM RESOLUTION

WHEREAS, under current law, pursuant to Wis. Stat. § 49.78, the State Department of Health Services ("DHS") has delegated certain duties and responsibilities related to the administration of the Income Maintenance program to counties; and

WHEREAS, under current law, Wis. Stats. §§ 46.031 and 49.78 require each individual county to enter into a contract with DHS for the provision of Income Maintenance program administration services; and

WHEREAS, 2011 Wisconsin Act 32, the Biennial Budget Bill, modifies current law relating to the authorization for DHS to enter into contracts with individual counties relation to Income Maintenance program administration services and instead authorizes the formation of county-based regional consortia and further authorizes the consortia to enter into a contract with DHS related to the provision of the services; and

WHEREAS, Act 32 specifically provides that ". . . each county with a population of less than 750,000 shall participate in a multicounty consortium that is approved by the department. . ." and further that ". . . [by] October 31, 2011, the department shall approve multicounty consortia. . .;" and

WHEREAS, Wis. Stat. §66.0301(2) authorizes municipalities including counties to

contract with other municipalities for the receipt or furnishing of services or the joint exercise of any power or duty require or authorized by law; and

WHEREAS, The counties of Brown, Door, Marinette, Oconto, and Shawano have formed an income maintenance consortium in compliance with Act 32 with Brown County designated as the lead agency; and

WHEREAS, the Bay Lake Consortium has received preliminary approval to enter into an agreement with DHS for the provision of Income Maintenance Administration services; and

WHEREAS, the five counties in the Bay Lake Consortium will collaborate in providing mandated income maintenance services within the aforementioned five-county area and each county will continue its efforts at fraud detection, prevention, investigation, and prosecution.

BE IT NOW RESOLVED that the Board of Supervisors authorizes the Department of Human Services to participate in the Bay Lake Consortium for the purpose of fulfilling its duties under Act 32 in providing income maintenance services to eligible Brown County residents.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by:

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund. The 2012 budget includes the required funding for the Department of Human Services to participate in the Bay Lake Consortium.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
MILLER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
REVENUE AND EXPENSE REPORT
9/30/2011

OPERATING EXPENSES

OPERATING EXPENSES - 2011			Amended Budget	2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
1.	Salary Expense			1,798,540	1,348,905	1,311,142.57	37,762	1.
2.	Fringe Benefits			776,971	582,728	523,098.53	59,630	2.
3.	Travel			9,350	7,013	5,276.79	1,736	3.
4.	Training			10,500	7,875	7,528.81	346	4.
5.	Telephone			5,350	4,013	1,416.57	2,596	5.
6.	Postage			21,420	16,065	14,196.92	1,868	6.
7.	Office Supplies			16,444	12,333	9,510.85	2,822	7.
8.	Printing			5,200	3,900	3,582.00	318	8.
9.	Membership/Dues			1,880	1,410	1,200.00	210	9.
10.	Periodicals/Subscriptions			747	560	496.94	63	10.
11.	Resource Materials & Development			3,000	2,250	824.17	1,426	11.
12.	Translation Services			1,000	750	1,287.60	(538)	12.
13.	Advertising/Recruitment			2,000	1,500	617.59	882	13.
14.	Marketing			2,000	1,500	1,252.00	248	14.
15.	Building Maintenance/Supplies	Page 4		17,500	13,125	10,967.87	2,157	15.
16.	Utilities			26,000	19,500	21,800.05	(2,300)	16.
17.	Volunteer Insurance			2,000	1,500	2,242.90	(743)	17.
18.	Volunteer Recognition			2,000	1,500	477.27	1,023	18.
19.	Equipment/Repairs/Maintenance			7,198	5,399	6,149.21	(751)	19.
20.	Equipment Lease			6,040	4,530	3,105.00	1,425	20.
21.	Supplies & Expense Budget (\$0 - \$999)	Page 5		2,000	1,500	2,796.82	(1,297)	21.
22.	Equip Non-Outlay Budget (\$1,000 - \$4,999)	Page 5		15,800	11,850	5,764.12	6,086	22.
23.	Building Improvements	Page 5		12,000	9,000	0.00	9,000	23.
24.	Energy Initiatives	Page 7	62,527	62,527	46,895	101,363.00	(54,468)	24.
25.	HVAC Pneumatic Conversion	Page 7	62,060	62,060	46,545	7,931.42	38,614	25.
26.	Document Management System	Page 7	20,407	20,407	15,305	2,322.00	12,983	26.
27.	New World Systems Acctg Software	Page 7	34,000	34,000	25,500	24,950.00	550	27.
28.	New Building/Renovations	Page 7	411,708	411,708	45,745	405,691.88	(359,947)	28.
29.	Restricted Donations Purchases	Page 6		0	0	82.62	(83)	29.
30.	Food Costs			581,142	435,857	420,794.00	15,063	30.
31.	Site Rental			12,240	9,180	8,658.00	522	31.
32.	Kitchen and Other Nutrition Supplies			26,500	19,875	17,283.10	2,592	32.
33.	Meal Delivery (0.505)			31,264	23,448	23,391.81	56	33.
34.	Senior Aide Fees			6,900	5,175	3,750.00	1,425	34.
35.	Add Life Programming	Page 4		15,000	11,250	9,214.33	2,036	35.
36.	Veterans Programs	Page 4		7,000	5,250	4,466.03	784	36.
37.	Add Life News			2,800	2,100	1,230.41	870	37.
38.	Audit			8,400	6,300	9,050.00	(2,750)	38.
39.	Miscellaneous Service	Page 4		5,200	3,900	3,442.18	458	39.
40.	Non-Operating Expense	Page 4		4,500	3,375	3,725.37	(350)	40.
41.	Grant/Special Projects/Medical Equip	Page 4		4,000	3,000	2,721.58	278	41.
42.	Caregiver Support			2,000	1,500	2,586.25	(1,086)	42.
43.	Technology Expense			29,453	22,090	19,546.03	2,544	43.
44.	Bank Fees			7,000	5,250	3,118.35	2,132	44.
45.	Information Services Direct Charge			560	280	0.00	280	45.
46.	Information Services Intra-County Expense			128,408	64,204	128,080.00	328	46.
47.	EAP/Workman's Comp Chargebacks			6,584	3,292	11,451.00	(4,867)	47.
48.	Central Services - Indirect Costs			123,864	61,932	123,864.00	0	48.
49.	Facilities Chargebacks			15,000	7,500	15,000.00	0	49.
50.	Depreciation Expense			0	0	0.00	0	50.
51.	SUB TOTAL - OPERATING EXPENSE			4,353,457	2,933,453	3,288,447.94	(218,067)	51.
52.	SUB TOTAL - CONTRACTS			1,110,982	864,697	823,840.93	40,856	52.
53.	TOTAL			5,464,439	3,798,150	4,112,288.87	(177,211)	53.

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
REVENUE AND EXPENSE REPORT
9/30/2011

CONTRACTS

OPERATING EXPENSES - 2011		Amended Budget	2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
54.	NEW CURATIVE REHABILITATION						54.
55.	Nutrition - Day Care Site		29,464	22,098	22,095.00	3	55.
56.	Older American's Program		364,444	273,333	273,330.00	3	56.
57.	SUB TOTAL - CURATIVE		393,908	295,431	295,425.00	6	57.
58.	Day Care Transportation		181,092	135,819	135,819.00	0	58.
59.	TOTAL CURATIVE CONTRACTS		575,000	431,250	431,244.00	6	59.
60.	OTHER TRANSPORTATION						60.
61.	American Red Cross		304,322	228,242	228,240.00	2	61.
62.	Oneida Transportation		3,600	2,700	2,700.00	0	62.
63.	Lamers Transport Contract		500	375	0.00	375	63.
64.	Salvation Army		10,000	7,500	4,630.27	2,870	64.
65.	Management		4,000	3,000	532.26	2,468	65.
66.	Transportation - Human Services		61,551	46,163	21,972.00	24,191	66.
67.	Rural Driver Escort		5,500	4,125	6,986.51	(2,862)	67.
68.	SUB TOTAL - TRANSPORTATION		389,473	292,105	265,061.04	27,044	68.
69.	OTHER CONTRACTS/GRANTS						69.
70.	DePere Community Center		28,716	21,537	15,131.46	6,406	70.
71.	Diet Technician		4,095	3,071	2,982.00	89	71.
72.	Fall Prevention Project		79,906	59,930	68,463.23	(8,534)	72.
73.	Benefits Specialist - Part D		15,223	11,417	15,223.00	(3,806)	73.
74.	MIPPA Program	32,671	4,000	24,503	14,437.23	10,066	74.
75.	Nutrition Outreach		14,569	10,927	10,055.00	872	75.
76.	Options Counseling (New Grant)	13,276	0	9,957	1,243.97	8,713	76.
77.	TOTAL OTHER CONTRACTS		146,509	141,342	127,535.89	13,806	77.
78.	TOTAL CONTRACTS		1,110,982	864,697	823,840.93	40,856	78.

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
REVENUE AND EXPENSE REPORT

9/30/2011

REVENUE

REVENUE - 2011		2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	2010 NET ASSETS	
1.	ADRC Grant	1,377,498	1,033,124	1,242,006.00	208,883		1.
2.	Medical Assistance Claiming	693,174	519,881	596,460.00	76,580		2.
3.	Title III-B	165,489	124,117	128,254.00	4,137		3.
4.	Title III-C-1	373,244	279,933	308,300.00	28,367		4.
5.	Title III-C-2	128,144	96,108	120,623.00	24,515		5.
6.	Title III-D	11,887	8,915	10,544.00	1,629		6.
7.	Title III-E	81,659	61,244	71,043.00	9,799		7.
8.	Alzheimer's Grant (AFCSP)	84,590	63,443	70,111.00	6,669		8.
9.	Benefits Specialist	33,438	25,079	33,438.00	8,360		9.
10.	Benefits Specialist Part D	15,223	11,417	15,223.00	3,806		10.
11.	Benefits Specialist MA	15,000	11,250	21,208.00	9,958		11.
12.	MIPPA Grant	4,000	3,000	26,196.00	23,196		12.
13.	Senior Community Services	12,694	9,521	10,918.00	1,398		13.
14.	Project Income: Nutrition	284,052	213,039	218,271.27	5,232	28,452	14.
15.	Project Income: Nutrition -Housing Units	0	0	12,409.62	12,410		15.
16.	Nutr Services Incentive Program	80,471	60,353	67,394.00	7,041		16.
17.	COP Income - Home Delivered Meals	63,432	47,574	52,194.30	4,620		17.
18.	Dietician Services-Comm Treatment Center	0	0	489.60	490		18.
19.	State 85.21 Transportation annual	469,545	352,159	474,781.00	122,622.25	10,651	19.
20.	Brown County Appropriation semi-annual	936,797	702,598	936,797.00	234,199.25		20.
21.	Driver Escort	1,500	1,125	2,408.50	1,284		21.
22.	Interest Income	1,300	975	2,819.46	1,844		22.
23.	Net Asset - Restricted Facilities Fund	0	0	0.00	0	547,722	23.
24.	Net Asset - Personnel/STD	0	0	0.00	0	29,500	24.
25.	Net Asset - Depreciation	0	0	0.00	0	412,767	25.
26.	Net Asset - Undesignated	0	0	0.00	0	882,225	26.
27.	Net Asset - Campaign Fund	0	0	0.00	0	54,914	27.
28.	Net Asset - Accounting Software	0	0	0.00	0	34,000	28.
29.	Add Life Programming	18,000	13,500	14,011.05	511		29.
30.	County Transfer-Veteran's Programs	0	0	0.00	0	9,214	30.
31.	Fall Prevention MMIS Grants	0	0	6,600.00	6,600	17,205	31.
32.	Fall Prevention Classes	0	0	4,140.36	4,140		32.
33.	Add Life News	8,500	6,375	4,164.03	(2,211)		33.
34.	Building Maintenance Donations	2,000	1,500	1,010.00	(490)		34.
35.	Community Service Monitoring	3,000	2,250	4,522.50	2,273		35.
36.	Medical Equipment Donations	0	0	0.00	0	617	36.
37.	Restricted/Memorial Donations	0	0	600.00	600	3,954	37.
38.	Grant/Special Projects	0	0	100.00	100		38.
39.	Grant Revenue	0	0	0.00	0		39.
40.	Miscellaneous Service	4,500	3,375	3,500.60	126		40.
41.	Non-Operating Miscellaneous	4,500	3,375	4,490.55	1,116		41.
42.	Fund Raising	100	75	0.00	(75)		42.
43.							43.
44.	TOTAL	4,873,737	3,655,303	4,465,027.84	809,725	2,031,221	44.
45.							45.
46.							46.
47.	TOTAL OPERATING REVENUE EARNED				\$4,465,027.84		47.
48.	PRIOR YEAR (2010) NET ASSETS				\$2,031,221.00		48.
49.	TOTAL OPERATING EXPENSES				\$4,112,288.87		49.
50.	ADD BACK DEPRECIATION EXPENSE				\$0.00		50.
51.							51.
52.	TOTAL OPERATING INCOME/(LOSS)				\$2,383,959.97		52.
53.	LESS: ACCOUNTS RECEIVABLE				(\$277,930.00)		53.
54.	TOTAL CASH				\$2,106,029.97		54.